

HOPTON VILLAGE HALL

Terms and Conditions of Hiring

The hall is not licensed for Public Entertainment or the Sale of Alcohol. Hirers must apply separately to the Licensing Authority for such Licences

Maximum seating capacity is 60 persons

Keys (if required) will only be handed out to a responsible adult and an adult must be in attendance at all times

The hall is let on the understanding that it is left in a satisfactory and clean condition and that all doors and the gate are locked at the end of the session

All Heating and lighting must be switched off and taps turned off.

Vehicles may enter the grounds for parking purposes only.

Loss or Damage should be reported on return of key

In the event of misuse the parish council reserves the right to refuse hire of the hall and, if appropriate, will make a charge for repairs

Charges are £6 per hour for residents and £10 per hour for non-residents

For further information and to book the hall, please contact the parish clerk and booking secretary, Mrs. Sylvia Gibson on 07943 1507 13.

.....
I have read and understood the Safety Rules in the Hopton Village Hall Visitor Manual and I agree to the above "Terms and Conditions of Hiring".

Signed Date

Which group do you represent e.g. Knit and Natter?

If the hire is for a one-off occasion, please fill in the following information:

Date	Hire times	Purpose of hire