

**HOPTON AND COTON PARISH COUNCIL**

**FINANCIAL STATEMENT 41**

**Meeting Date : 9th January 2020**

<u>Bank Reconciliation</u>			
		As at:	£
<b>Balances</b>	Current Account:	29.11.19	17,838.07
	Business Reserve account:	29.11.19	12,756.86
	<b>TOTAL BANK BALANCES</b>		<b>30,594.93</b>
Less:	<b>Colwich Parish Council</b>	photocopying	3.00
	<b>The Clerk</b>	1 month's intern.	43.49
	<b>"Clerks &amp; Councils Direct"</b>	subscription	12.00
	<b>Trent Grounds Maintenance</b>	October grass	489.60
	<b>Electrician</b>	fit timer switches	45.00
	<b>The Clerk</b>	november salary	762.74
	<b>Ladywell Accounting</b>	cost of P.A.Y.E.	120.00
	<b>HMRC</b>	tax for 3 months	702.82
	<b>The Clerk</b>	petty cash	80.00
	<b>the Chairman</b>	chairman's allowance	30.00
	<b>Total unrepresented cheques</b>		<b>2,288.65</b>
Plus:			0.00
	<b>ADJUSTED TOTAL BANK BALANCES</b>		<b>28,306.28</b>

<b>Receipts since last meeting - date:</b>		<b>4.12.19</b>	
<b>Payer</b>	<b>Details</b>		
		<b>Total receipts</b>	<b>0.00</b>
<b>Items for payment</b>			
<b>Cheque No</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
724	North Staffs Fire	annual inspection fee	69.60
725	the clerk	December salary	762.54
726	the clerk	one month's internet	43.49
727	the clerk	ink cartridges	78.99
728	the assistant clerk	memory stick	14.99
729	the clerk	petty cash	80.00
		<b>Total Payments</b>	<b>1,049.61</b>

