

# **HOPTON AND COTON PARISH COUNCIL**

**Minutes of the extra-ordinary Council meeting of 1<sup>st</sup> September 2021 held at 2.30pm in Hopton Village Hall.**

**Present:** Cllr. Gilbert (Chair), Cllr. Spennewyn (Vice Chair), Cllr. Brindley, Cllr. Lamond and Cllr. Rogers.

**Also in attendance.** J. Blount (Clerk).

**21/240 Apologies.** There were no apologies.

**21/241 Declarations of interest.** Cllr. Rogers declared a non-pecuniary interest in the Hopton Community Hub lease.

**21/242 Requests for dispensations under the Localism Act 2011.** None.

**21/243 Minutes of the meeting of the Council of 25th August 2021.** Agreed as a true record.

**21/244 Setting up a 'task and finish' working group to improve communication between the Parish Council and residents.**

**Resolved to approve the Terms of Reference and a £300 budget for a Better Communications Working Group to advise on the steps needed to improve communication between the Parish Council and residents. Membership to be Cllr. Lamond, Cllr. Rogers, Cllr. Spennewyn, Mrs. K. St. Leger and Mrs. L. Coates Group to report to the October meeting of the Council with budget estimates. Approval of payments delegated to Clerk. Clerk to advise the Working Group of current costs of communication.**

**21/245 Resolved to exclude the press and public during consideration of items 21/246, 21/247 and 21/248 under the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

**21/246 Questions raised about the lease of Hopton Village Hall to the Hopton Community Hub charitable trust.**

**21/247 Historic employment issues.**

**21/248 Final arrangements for changeover from locum Clerk to new Clerk.**