

**MINUTES FROM THE ORDINARY PARISH COUNCIL MEETING ON 13<sup>TH</sup> JULY 2021**

**COMMENCING AT 3PM**

**HOPTON AND COTON PARISH COUNCIL**

**HOPTON VILLAGE HALL**

**Present:** Cllr Gilbert (Chair); Cllr Spennewyn (Vice chair); Cllr Brown-Bullivant; Cllr Brindley; Cllr Lamond; E Fry (PCSO); J Blount (Neighbourhood Plan Consultant); A Egan (Assistant Parish Clerk).

**Public participation:** there were four people in the public gallery.

Emma Fry the local PCSO introduced herself and gave a brief introduction to the local PCSO team. There are three PCSOs covering the local area and she has agreed that at least one of the team will attend future Parish Council meetings, where possible. She reported that presently crime in the area is at a low level, but cautioned that from time to time there will be spikes in the crime level, so it is important to remain vigilant and for residents to report anything suspicious or unusual to the team. She provided the Council with some information leaflets for distribution.

**Cllr Gilbert entered the meeting at 3:08pm.**

**21/163 To receive apologies:** apologies were received from Cllr Wood and Borough Councillor Cllr F Beatty.

**21/164 To receive Declarations of Interest:** there were no Declarations of Interest

**21/165 To agree the minutes of the Extraordinary meeting held on 1<sup>st</sup> June 2021:** It was RESOLVED to accept the minutes.

**21/166 To receive an explanation of the Housing Needs Survey:** The Neighbourhood Plan Consultant introduced the Housing Needs Survey and gave a brief overview of the document. He answered questions on the document from councillors and from the public.

The Consultant recommended that the next step would be to get in a Housing Enabler, which would be free.

**It was RESOLVED that the item 21/167 should be confidential due to the personal details being provided.**

**21/167 To consider the appointment of a locum Clerk:** It was RESOLVED to appoint J Blount as Locum Clerk for 7 hours a week, pending the appointment of a new Parish Clerk.

**The meeting closed at 5:00pm.**