

# **HOPTON AND COTON PARISH COUNCIL**

## **ANNUAL MEETING OF THE COUNCIL**

**Hopton Village Hall Wednesday 15th May 2019 at 7. 30 p.m.**

Public Participation

10 mins.

### **AGENDA**

Clr Mrs J. Brown-Bullivant, Vice Chairman of the Council for 2018.19, will preside as Chairman to open the proceedings.

**19/95 ELECTION OF THE CHAIRMAN OF THE PARISH COUNCIL 2019/20 AND THE SIGNING OF THE DECLARATION OF OFFICE**

**19/96 ELECTION OF THE VICE CHAIRMAN OF THE PARISH COUNCIL 2019/20**

**19/97 TO CONSIDER THE MOTION: ANY ABSENT COUNCILLOR SHOULD BE ALLOWED TO SIGN THE DECLARATION OF OFFICE AT A SPECIFIED FUTURE DATE**

**19/98 TO RECEIVE APOLOGIES**

**19/99 TO NOTE THE CLERK'S REPORT**

**19/100 TO NOTE THE MINUTES FROM THE ANNUAL MEETING OF THE COUNCIL IN 2018**

**19/101 THE SIGHTING OF THE DEEDS HELD BY THE PARISH COUNCIL**

**19/102 TO CONFIRM THE COUNCILLORS RESPONSIBLE FOR THE PARISH COUNCIL CONTRACTS AND WEEKLY PLAYGROUND INSPECTIONS**

**19/103 TO CONFIRM THE COUNCILLORS AUTHORISED TO SIGN CHEQUES**

**19/104 TO CONFIRM THE MINIMUM NUMBER OF MEETINGS TO BE HELD THROUGHOUT THE YEAR**

**19/105 TO DETERMINE THE DATES AND VENUE OF ALL THE PLANNED MEETINGS**

**19/106 THE APPOINTMENT OF ANY NEW COMMITTEES**

**19/107 REVIEW OF INVENTORY OF LAND AND ASSETS INCLUDING BUILDINGS AND EQUIPMENT**

**19/108 CONFIRMATION OF INSURANCE COVER**

**19/109 REVIEW OF THE COUNCIL'S SUBSCRIPTIONS TO OTHER BODIES**

**19/110 REVIEW OF THE COUNCIL'S COMPLAINTS PROCEDURE**

**19/111 REVIEW OF THE COUNCIL'S PROCEDURES FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT 2000 AND THE DATA PROTECTION ACT 1998**

**19/112 REVIEW OF THE COUNCIL'S POLICY FOR DEALING WITH THE PRESS / MEDIA**

**19/113 REVIEW OF RISK ASSESSMENT, STANDING ORDERS AND FINANCIAL REGULATIONS**

**19/114 TO CONSIDER THE PROPOSAL THAT HOPTON AND COTON PARISH COUNCIL SHOULD ADOPT THE "GENERAL POWER OF COMPETENCE"**