

Hopton and Coton Neighbourhood Plan Working Group.

Notes of the Teams meeting of Thursday 21/1/21

Present: Cllr. P. Gilbert (Chair), Cllr. J. Rogers (Vice Chair), Mr. P. Lamond and Mr. C. Ramster.

Mrs. S. Gibson (Parish Clerk) and J. Blount (Consultant) were also in attendance.

Cllr. Gilbert welcomed everyone to the meeting.

1. Apologies. Mr. D. Leech.

2. Notes of last meeting.

The notes of the meeting of 9/1/2021 were agreed as a true record.

3. Grant application. The consultant reported that he had made the 3rd grant application for £1,600 but it was held pending repayment of the unused portion of the 2nd grant.

4. Support for 2021 National Census. The clerk said that a presentation by a member of the 2011 Census staff was arranged for the next Parish Council meeting. Item discharged.

5. Neighbourhood Plan Design. The Group opted for a basic design with a heading and the use of colour highlighting with a 'Hopton Red' and light grey colour theme. Photographs to be provided at a later date.

6. Scope of Neighbourhood Plan. It was agreed to recommend that traffic issues, highways maintenance and the town centre be excluded from policies although supporting text might include them. Members expressed an interest in producing a Village Design Statement and the Clerk agreed to provide the Colwich Village Design Statement and the consultant the Walton on the Hill Village Design Statement in order that the Working Group could give the matter further consideration. A Village Design Statement would be outside the Neighbourhood Plan but would be referenced by it and it would also be a material consideration in deciding planning applications.

7. Opening part of v0.2 of the Neighbourhood Plan up the end of Section 2 (Except for para 1.7, 2.2, 2.5 and 2.6)

It was agreed that the dates in para 2.1 would be changed as the plan progressed.
'Village Hall' to be changed to 'Community Hub' in para 12.4.

8. Historic background part of Neighbourhood Plan. The consultant would write this up, check with Mr. Buss, and bring the text back to the Working Group at the next meeting.

9. Spatial portrait part of Neighbourhood Plan. It was agreed that the consultant would write this up, check with Mrs. Brown-bullivant, and bring the text back to the Working Group at the next meeting.

10. Key local stakeholders. It was agreed that the following local stakeholders, in addition to residents, be included in consultation.

Mr. R. Park, Beacon Hill landowner,

Tom's Autos,

Greenheart Plants,

Caravan Park,

Medacs Healthcare,

This is Fitness,

Subway,

Chip Shop,

Members to forward other suggestions to the consultant at 3rdtierservices@gmail.com

- 11. New member of Working Group.** It was agreed to recommend that Mrs. M. Grew be included as a member of the Working Group.
- 12. Items for the Parish Council website.** It was agreed to ask the webmaster to update the web site including adding links to meeting notes and the front page of the Roadmap guidance produced by Locality.
- 13. The next meeting** will be a Teams meeting at 2pm on Thursday 18th February 2021. Consultant to provide the full Roadmap document to all Members for the next meeting.