

Hopton and Coton Neighbourhood Plan Working Group.

Notes of the inaugural meeting of Saturday 12/12/2020

Present: Cllr. P. Gilbert, Cllr. J. Rogers (via WhatsApp), Mr. P. Lamond and Mr. C. Ramster.

Apologies. Mr. D. Leech.

Mrs. S. Gibson (Parish Clerk) and J. Blount (Consultant) were also in attendance.

Cllr. Gilbert welcomed everyone to the meeting. He said that he had approached another resident about joining the Working Group and was awaiting their response.

1. Introductions.

Cllr. Gilbert has a wide political experience and an interest in new technology.

Cllr. Rogers has a knowledge of new technology and experience in trouble shooting.

Mr. Lamond has a knowledge of environmental issues and dispute resolution.

Mr. Ramster has a knowledge of business and sales & marketing.

John Blount has a knowledge of building facilities and parish councils.

2. The Parish Council. The Consultant gave a short presentation about the working of the Parish Council.

3. The Task. The Consultant outlined the task of the Working Group in producing the Hopton and Coton Neighbourhood Development Plan.

4. Terms of Reference. The Consultant went through the items in the Terms of Reference issued by Hopton and Coton Parish Council to familiarise Members with the interface between the Group and the Parish Council.

5. Election of Vice Chair. The Chairman nominated Cllr. Rogers. This was seconded by Mr. Lamond. Cllr. Rogers was elected unanimously.

6. Next Steps. The Working Group was advised that:

- it was important for the group to have an understanding of Neighbourhood Planning and the planning system.
- the Group needed to agree a rough timetable to guide it through 2021.
- the Group needed to look at its resources and make recommendations to the Parish Council of any requirements for 2021/22, and;
- the Council's webmaster needed to be advised of any recommendations for additions or changes to the Parish Council's web site.

Hard copies of papers for the next meeting were given out.

7. Date of next meeting. Saturday 9th January 2021 at 10am in Hopton and Coton Village Hall.